WORKSHEET

CIRCUIT TO DCA
NON-FINAL – NOAP
(a/k/a INTERLOCUTORY APPEAL – NEVER RECORD THESE NOTICES)

UCN #   **522012CA012447XXCICI**   REF #   **12-12447-CI**

APPELLANT'S   **BLOGWIRE, HUNGARY, SZELLEMI, ALKOTÁST**
NAME:

DCA APPEAL #   **2D14- 2630**   DATE FILED: **05/27/14**

_____X_____   **VERIFY NOTICE CONTAINS: Rule 9.130(a)**
1 – **Name of Court** to which the appeal is taken
2 – The **date** and **name of order** being appealed
         **(This date should not be more than 30 days from the date of
         filing the notice – Rule 9.110(b) & 9.020(h)**
3 – The **nature of the order** to be reviewed
4 – **Original signature** of Attorney or Pro Se
5 – **Certificate of Service** to all Appellees
6 – **Copy of Order(s)** being appealed is attached

_____X_____   At Events Tab, if not done so already, docket **NOAP** and choose the
party(s) filing the appeal from the "Party Picker". If more than one
appellant, select all parties appealing. In the Comments Field, **add
Non-Final** to docket entry.

_____X_____   Scan / Image Notice of Appeal and attachments on the NOAP Event line

FILING FEES
_____   1 – Check payable to Clerk of Circuit Court for $100.00 + $1.00 per page
         and $2.00 to certify
_____   2 – Check to District Court of Appeals in the amount of $300.00
3 - Assess Filing Fees under Appellant's name at the Financial Tab:
         -   Filing Fee – Appeal from Circuit Court to DCA (Civil) $100.00
_____   -   Certified Copies – Copy with Certification $8.00
         ($1.00 per page + $2.00 certification)
         -   Total $108.00
4 – Have Front Counter FRS validate (Write case number and style of
_____   case on check)

_____X_____   Enter Notice in **Intake Log** (Excel Spreadsheet). Indicate **NON-FINAL**
in red

_____   **Log check to DCA** in Check Log (Excel Spreadsheet)

_____   Mark date in Check Log when check is forwarded to DCA

_____X_____ Make a certified copy of Notice of Appeal to send to DCA. (Make Sure Notice is **file stamped or e-file** stamped)

_____X_____ **Type DCA Filing Letter.** Make copy to **all** parties and an extra copy for the file. If no filing fee has been paid, type in OTHER -- $(amount) due to Clerk of Court and $300.00 filing fee due to DCA

_____X_____ **Docket Letter** at Events Tab as **NDCA** and Scan / Image in Odyssey

_____ Staple Original DCA letter, certified copy of Notice of Appeal and $300.00 check together and place in envelope and **mail to DCA**

_____ File copy of letter, Notice of Appeal Work sheet in Non-Final Jacket. Mail copy to all parties

_____ **IF ANY PROBLEMS** i.e.: filing fees due, etc.:
Go to Tasks – Microsoft Outlook, create **NEW** Task, add new appeal case **SUBJECT** = Appellant's name v Appellee's name case number / appeal number; **REMINDER** = 15 days. **CATEGORIES** = Notice of Appeal

_____✓_____ When an Appeal Number is received from DCA, docket **APLN (DCA Appeal Number)**

_____✓_____ Date/Time stamp Worksheet.

_____✓_____ Docket Worksheet as **APWS**, Scan / Image Worksheet and file everything in Case file.

NOTES:

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RETURNED TO CIVIL: /s/ ANNE DEKEYSER   JUN 06 2014

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CLERK NAME   DATE

DeKeyser, Anne

Subject:	BLOGWIRE HUNGARY SZELLEMI ALKOTAST ET AL VS BOLLEA, TERRY GENE 12-12447-CI / 2D14-2630
Start Date:	Tuesday, May 27, 2014
Due Date:	Tuesday, June 10, 2014
Status:	Not Started
Percent Complete:	0%
Total Work:	0 hours
Actual Work:	0 hours
Owner:	Civil Appeals
Categories:	NOTICE OF APPEAL .

NON-FINAL
DCA REF# 14206795
06/06/14 – FILING FEES PAID

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