

WORKSHEET

CIRCUIT TO DCA
NON-FINAL - NOAP

(a/k/a INTERLOCUTORY APPEAL - NEVER RECORD THESE NOTICES)

UCN # 12012447-CI-011

REF # 12-12447-CI

APPELLANT'S
NAME:

Gawker Media, Inc.

DCA APPEAL # 2D13-

DATE FILED: 4-26-13

VERIFY NOTICE CONTAINS: Rule 9.130(a)

- 1 - Name of Court to which the appeal is taken
- 2 - The date and name of order being appealed
(This date should not be more than 30 days from the date of filing the notice - Rule 9.110(b) & 9.020(h))
- 3 - The nature of the order to be reviewed
- 4 - Original signature of Attorney or Pro Se
- 5 - Certificate of Service to all Appellees
- 6 - Copy of Order(s) being appealed is attached

At Mainframe FCT E, docket **NOAP / (Name of Appellant)** with **F** in VER field. On FCT D, add Non-Final to docket entry.

FILING FEES

- 1 - Check payable to Clerk of Circuit Court for \$100.00 + \$1.00 per page and \$2.00 to certify
- 2 - Check to District Court of Appeals in the amount of \$300.00

3 - Have Counter FRS validate (wait for Notice)

FRS validates at 05 screen

Certification	\$	<u>2.00</u>
Court Copy	\$	<u>6</u> (\$1.00 per page)
Appeal Filing Fee	\$	<u>100.00</u>
Total	\$	<u>108.00</u>

Check D screen for validation docketing, if not docketed docket as:
05AR (Circuit Appellate Filing Fee) \$100.00
C/C Notice of Appeal Fee Paid \$(Certification/copy fee)

Enter Notice in **Intake Log** (Excel Spreadsheet). Indicate **NON-FINAL** in red

Log check to DCA in Check Log (Excel Spreadsheet)

Mark date in Check Log when check is forwarded to DCA

FILED
CIVIL CT REC DEPT
2013 APR 29 P 4: 24
KEN BRISKE
CLERK OF CIRCUIT COURT

- After Notice is validated, make certified copy to send to DCA. Be sure Notice is Date/Time stamped. (In some cases filing fees may still be due.) *SCAN*
- Type DCA Filing Letter.** Make copy to **all** parties and an extra copy for the file. If no filing fee has been paid, type in OTHER -- \$(amount) due to Clerk of Court and \$300.00 filing fee due to DCA
- Docket Letter** at FCT **E** as **NDCA** with **F** in VER field.
- Staple Original DCA letter, certified copy of Notice of Appeal and \$300.00 check together and place in envelope and **mail to DCA**.
File copy of letter, Notice of Appeal Work sheet in Non-Final Jacket.
Mail copy to all parties
- _____ If any problem i.e.: filing fees due, etc.:
Go to Tasks – Microsoft Outlook, create **NEW** Task, add new appeal case **SUBJECT** = Appellant's name v Appellee's name case number / appeal number; **REMINDER** = 15 days. **CATEGORIES** = Notice of Appeal
- When an Appeal Number is received from DCA, docket **APLN (DCA Appeal Number)**
- Date/Time stamp Worksheet.
- Docket Worksheet as **APWS** and file everything in Case file.

NOTES:

RETURNED TO CIVIL:

Joni Glavin
CLERK NAME

4/29/13
DATE

